

DEER LAKES SCHOOL DISTRICT

Actions taken at the regular meeting – November 19, 2012

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1. Voted on the following **Business and Finance** items as presented:
  - Approved the minutes of the Agenda Meeting of Tuesday, October 9, 2012 and the Regular Meeting of Monday, October 15, 2012;
  - Accepted the Treasurer's Report for the month of October, 2012;
  - Approved the general fund bills for payment;
  - Approved payment of Invoice #4 in the amount of \$575.50 to Foreman Architects/Engineers Inc. for revising contract documents and labor associated with the re-bid for reconstruction of the damaged auditorium;
  - **TABLED** a resolution known as the Municipal Claim and Tax Collection Resolution, establishing reasonable attorneys costs of collection for delinquent real estate tax accounts and imposing the cost of such collection upon the delinquent taxpayer. Also **TABLED** an agreement, by and between Deer Lakes School District and Kratzenberg & Associates, Inc. d/b/a/ Keystone Collections Group shall be in effect for a period of at least two (2) years. This agreement shall automatically renew for additional two (2) year terms unless and until either of the parties hereto shall terminate this agreement as of any anniversary date by sending to the other party a written notice of termination at least ninety (90) days prior to any such anniversary date;
  - Approved Maffei Strayer Furnishings to repair the auditorium seating in the amount of \$11,900;
  - Approved the Bargaining Unit Contract between DLSD and Local 32 BJ, 2012-2017;
  - Approved an agreement between the Kelly Agency and the Deer Lakes School District for a temporary employee at the Administration Building.
  - Informational Items:
    - ✓ Garry R. Dixon (per Act 93) will attend the annual PASBO Conference at the David L. Lawrence Convention Center in Pittsburgh, PA, March 19-22, 2013 at a cost not to exceed \$1,150;
    - ✓ Dr. Janet R. Ciramella, Acting Superintendent, will attend the New Superintendent's Academy, Part 3 in Harrisburg, January 16, 17, 2013, sponsored by PASA at a cost not to exceed \$609.
2. Voted on the following **Education** items as presented:
  - Approved Curtisville Primary to participate in the Kids of STEEL program. This is a voluntary program for the students to log minutes of physical

- activity and healthy food choices. Once the children log a minimum number of minutes, they are eligible to participate in the Kids of Steel Pittsburgh Marathon in the spring. The only cost is the \$15 marathon fee for those choosing to participate;
- Approved the Elementary Student Surveys to be given to all elementary students during school in conjunction with the Deer Lakes School District's Comprehensive Plan. The survey will be given by one person at Curtisville and one person at East Union so any questions the students may have will be answered consistently;
  - Approved the Middle School Student Survey as presented;
  - Approved Homebound Instruction for an 11th grade student and a 12th grade student until December, 2012;
  - Approved the Comprehensive Plan;
  - Approved Tuesday, April 2, 2013 as the school make-up day for October 30, 2012, which was cancelled due to Hurricane Sandy and the forecasted power outages.
3. Voted on the following **Policy** items as presented:
- Approved a first reading of the following policies revised by PSBA:
    - ✓ Policy No. 209 - Health Examinations/Screenings
    - ✓ Policy No. 209.1 - Food Allergy Management
    - ✓ Policy No. 210.1 - Possession/Use of Asthma Inhaler/Epinephrine Auto-Injectors
    - ✓ Policy No. 212 - Reporting Student Progress
    - ✓ Policy No. 213 - Assessment of Student Progress
    - ✓ Policy No. 214 - Class Rank
    - ✓ Policy No. 215 - Promotion and Retention
    - ✓ Policy No. 216 - Student Records
    - ✓ Policy No. 216.1 - Supplemental Discipline Records
    - ✓ Policy No. 217 - Graduation Requirements
    - ✓ Policy No. 218 - Student Discipline
    - ✓ Policy No. 218.2 - Terroristic Threats
    - ✓ Policy No. 219 - Student Complaint Process
    - ✓ Policy No. 907 - School Visitors in the Educational Setting

All policies are being revised and a procedure manual is being developed for some of the policies.

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- Approved a second reading of the following policies revised by PSBA and Administration:
  - ✓ Policy No. 200 - Enrollment of Students
  - ✓ Policy No. 201 - Admission of Students
  - ✓ Policy No. 202 - Eligibility of Nonresident Students
  - ✓ Policy No. 203 - Immunizations and Communicable Diseases
  - ✓ Policy No. 205 - Postgraduate Students
  - ✓ Policy No. 206 - Assignment Within District
  - ✓ Policy No. 207 - Confidential Communications of Students
  
- 4. Voted on the following **Personnel** items as listed:
  - Accepted the resignations of Karen L. Brock, High School Principal, effective December 17, 2012 and Deborah A. Piltz, Central Office Secretary, effective November 9, 2012;
  
  - Approved the following substitutes as indicated for the remainder of the 2012-2013 school year:
    - ✓ Tina M. Fritch - Food Service Department
    - ✓ Pamela Brazer - Food Service Department
    - ✓ Brett E. Hutchison - Bus Driver
    - ✓ Kelly H. Brick - Bus Driver (Pending CDL)
    - ✓ Cheryl L. Shaginaw - Special Education Student Aide, Secretary and Hall Monitor
    - ✓ Holli L. Gerst - Secretary
    - ✓ Lorinda J. Wilcox - Special Education Student Aide and Hall Monitor;
  
  - Awarded the following supplemental contracts for the 2012-2013 school year:
    - ✓ David Petruska - Girls JV Assistant Basketball Coach - \$3,665
    - ✓ Angela Kozlowski - Boys 8th Grade Basketball Coach - \$2,524
    - ✓ Dr. Thomas Lesniewski - Boys 7th Grade Basketball Coach - \$2,524;
  
  - Hired Felicia M. Schreiner as the elementary school nurse (LPN) at Curtisville Primary Center, salary and benefits per ESPA contract, currently \$16.02 per hour, effective November 20, 2012.