COMPLAINT FORM

A. Who made the complaint and what was the complaint?

B. What action did the employee take?

C. What were the results?

D. Was this satisfactory to both parties?

Teacher's, Coach's, Employee's Signature _____ Date _____
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A. Who made the complaint and what was the complaint?

B. What action did the Principal take?

C. What were the results?

D. Was this satisfactory to both parties?

Principal's Signature _____ Date _____
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A. Who made the complaint?

B. What action did the Superintendent take?

C. What were the results?

D. Was this satisfactory in your estimation?

Superintendent's Signature _____ Date _____
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For any complaint to come to the School Board, a copy of this completed form must be provided for each School Board Member before the Board will listen to any person's complaint.