

# AWBCC JOINT COMMITTEE KEY NOTES



## *A SUMMARY OF ACTION BY THE AWBCC JOINT COMMITTEE DURING ITS REGULARLY SCHEDULED MEETINGS*

The following information is a summary of action by the AWBCC Joint Operating Committee during its regularly scheduled meeting of June 23, 2016.

### **President's Report**

#### **Organization & Curriculum Committee**

- ◆ To approve the 2016-2017 Student Handbook. (On JOC table)
- ◆ To approve the 2016-2017 Staff Handbook. (On JOC table)
- ◆ To approve the Non District Tuition Rates for Cyber/Charter students at \$14,800 for the 2016-2017 school term.
- ◆ To approve the adult tuition rate of \$9,000 for the 2016-2017 school term.
- ◆ To approve the following travel for John Brown, as a teacher member of the PA SkillsUSA - Board of Directors.

September 29-30, 2016	- Board of Directors - State College, PA
October 25-28, 2016	- Fall Student Leadership - Seven Springs, PA
January 12-13, 2017	- Board of Directors - State College, PA
April 18-21, 2017	- Student Leadership Contests - Hershey, PA

- ◆ To approve the Executive Director's participation in the FCCLA Board of Director's Meeting for 2016-2017 funded by Operating Budget.
- ◆ To approve Cathy Hill participating in the ASBO Conference in Phoenix, AZ from September 23-27, 2016 at an estimated cost of \$1,750.00, funded by Operating Budget.

#### **Personnel Committee**

- ◆ To approve the continued part-time employment (35 hrs. per week) for the 2016-2017 school year:
  - Eric Szalc - Instructional Assistant
  - Annette Udanic - Instructional Assistant
  - Samantha Singer - Pastry Arts Lab Assistant
- ◆ To approve salary increases as recommended by the Executive Director effective July 1, 2016 for the following:
  - Kiddie Tech Day Care Center
  - Instructional Assistants & Pastry Arts Lab Assistant
  - Maintenance & Custodial Staff
  - Support Staff - Secretarial & IT
  - Administration - Assistant Director, Director of Finance and Technology Director
- ◆ To accept the resignation of Mr. Wesley Kuchta, Principal, effective June 30, 2016.

#### **Finance Committee**

♦ ACCOUNTS PAYABLE	Beattie Operating Budget		\$1,019,378.51
	Beattie Memorial Fund		\$0.00
♦ BUDGET REPORTS	Beattie Operating	5/31/2016	
♦ CASH REPORTS	Beattie Operating Account	5/31/2016	\$383,219.03
	Beattie Memorial Account	5/31/2016	\$202,739.30
	Student Activity Account	5/31/2016	\$18,320.12

- ♦ To authorize the Finance Office to issue payments in July & August 2016 for payroll, benefits, utilities, and petty cash subject to ratification by the Joint Operating Committee at the August 18, 2016 JOC meeting.
- ♦ To authorize the Director of Finance to implement any budgetary transfer recommendations made by the auditor Mark C. Turnley, CPA.
- ♦ To authorize the Director of Finance to transfer funds between the checking accounts for the A. W. Beattie Career Center Career Center and the various investment accounts for the 2016-2017 school year.
- ♦ To authorize the Administration to maintain a \$3,000 balance in the Summer Camp/Schools Account for 2016-2017.
- ♦ To authorize the Director of Finance to transfer \$ 5,000 from the 2015-2016 Operating Budget to the Capital Reserve Account (2013).
- ♦ To authorize the Director of Finance to assign the amount of \$60,000 from funds received through Cyber/Charter School, OVR, and Cosmetology adult day tuition during 2015-2016 to the Technology Advancement assigned fund balance, in anticipation of the Business Office Financial Management System upgrade/conversion.
- ♦ To authorize the Director of Finance to transfer \$ 5,000 from the 2015-2016 Operating Budget to the Physical Plant assigned Fund Balance for future infrastructure additions and repairs.
- ♦ To authorize the purchase of Property, General Liability, Auto, Fire Loss, Accident, Board Liability, Workers Comp insurance with Church Mutual Insurance Co. (formerly PSBA Insurance), at the annual premium of \$64,500 in 2016-2017 (\$24.00 increase over 2015-2016).
- ♦ To approve a resolution authorizing and approving the issuance by the Washington County Industrial Development Authority of its School Revenue Bonds, Series of 2016 (A. W. Beattie Career Center Project) for the purpose of paying the cost of refunding, for debt service savings, the School's outstanding School Revenue Bonds, Series of 2008 and the cost of issuing the bonds.

**Building & Grounds Committee**

- ♦ No Action Items

**Policy Committee**

- ♦ To approve the following policy revisions:
 

203	Communicable Diseases and Immunizations
203.1	HIV Infection
248	Harassment
249	Bullying

**Legislative Report**

- ♦ No Action Items

**Public Relations Report**

- ♦ No Action Items

**International Studies Report**

- ♦ No Action Items

**Old Business**

- ◆ No old business

**New Business**

- ◆ PASA/PSBA School Leadership Conference will be held in October 2016 in Hershey, PA. A possible delegate from AWBCC will be discussed at the August 2016 JOC Meeting.

Next Meeting:

August 18, 2016 - A. W. Beattie Career Center Student Conference Center

5:30 p.m. Dinner

6:00 p.m. Committee Meeting

6:30 p.m. Joint Operating Committee Meeting



