DEER LAKES SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: POLICY MANUAL ACCESS

ADOPTED:

REVISED: June 18, 2012

007. POLICY MANUAL ACCESS

Section 1. Authority

SC 407, 510
Pol. 003

The Board adopts the procedures and policies contained in the Policy Manual as a governance tool for the Board and as a resource for district **administrators** and employees, **students,** parents/guardians, residents **and community members.**

The Board Policy Manual shall be published and maintained on the district's website.

65 P.S.
Sec. 67.701
Pol. 801

The Board Policy Manual **shall be considered a public record.** A copy of the policy manual shall be maintained in the administration **office** and shall be available **for inspection** and access by citizens **during regular office hours.**

The Superintendent or designee **shall maintain an orderly plan for the promulgation of policies to** students, parents/guardians and **staff who are affected by them and** shall **provide easy accessibility to an up-to-date** Policy Manual.

Pol. 003

The **Superintendent** or designee shall be responsible to **review existing policy in light of Board actions and revisions to state** and federal **statutes and** regulations, **and to recommend to the Board** the **changes** necessary **to maintain the Board** Policy **Manual in a current status.**

References:

School Code – 24 P.S. Sec. 407, 510

Right-to-Know Law – 65 P.S. Sec. 67.101 et seq.

Board Policy – 003, 801