

APPLICATION FOR THE USE OF DEER LAKES SCHOOL DISTRICT FACILITIES

DATE OF APPLICATION: _____

Name of Sponsoring Organization: _____

Building Requested: _____ Location of Activity: _____
(for use of POOL, contact High School Principal)

Equipment needed from the District: _____
(Attach additional page if needed)

Date(s) Requested: _____ Time(s) of Use: _____
From _____ to _____

Is there an admission fee for the activity? Yes No If so, how much? _____

Estimated # of participants: _____ Estimated # of attendees (if applicable): _____

I certify that I am an active member of the group for which I request the reservation, that I have received and read Board of Education Policy 707 (found on the Deer Lakes website) governing use of the building, and that I, personally, will be present and responsible for observance of the rules. I agree that all fees will be paid to the Deer Lakes School District and that I, as representative of said organization, am personally responsible in seeing that this privilege is not abused. On behalf of the organization named above, I agree to notify all users that when using these facilities, they indemnify and hold harmless the Board and its agents and employees from all liability, claims, demands, damages, or costs for or arising out of the use of facilities whether it be caused by negligence or indemnifier or the Board, or either party's agents or employees or otherwise.

Signature of Person Responsible: _____

Address: _____

Telephone: _____ Date: _____

*Outside Organizations only: Copy of Liability Insurance: Yes (Attach to application) No (Must be mailed)

*****This section to be completed by Principal*****

Above request is: Approved Denied

Staff Needed: CUSTODIAL SECURITY TECHNICAL SUPPORT
(explain) _____

Schedule of Charges:	(Estimate)	(Actual)
Building Usage	_____	_____
Custodial	_____	_____
Security	_____	_____
Technical	_____	_____

Comments/Special Requests: _____

Signature of Principal: _____ Date: _____

- PLEASE NOTE:
- (1) In case school is closed due to inclement weather or emergency, all approved building usages are cancelled.
 - (2) Bills for all fees will be mailed to the person making the request, unless otherwise noted.
 - (3) The authority and responsibility for approval of building use applications have been delegated to the principal of requested building.
 - (4) The principal shall forward copies of this form to custodial, security, and technical support staff as necessary.

****THE SCHOOL DISTRICT ASSUMES NO RESPONSIBILITY FOR ANY USER GROUP OR FOR THE APPROVED ACTIVITY**