

CLASSIFIED APPLICATION FOR EMPLOYMENT
DEER LAKES SCHOOL DISTRICT - 19 East Union Road, Cheswick, PA 15024
 Telephone: 724-265-5300 or 888-709-4115

Position applied for: _____ Date: _____

Name: _____ Social Sec. No: _____
 Last First M

Present Address: _____
 Street City State Zip

Phone Numbers: Cell - _____ Landline - _____

E-mail address _____

Do you want to work full or part time? _____ Number of hours/week if part time _____

List any relatives working for us: _____ Date of availability: _____

ARE YOU RELATED TO ANY ADMINISTRATOR OR BOARD MEMBER OF THE DEER LAKES SCHOOL DISTRICT? _____

(A relative shall be defined as parent, spouse, brother, sister, son, daughter, grandchild, grandparent, aunt, uncle, nephew, niece, first cousin, father-in-law, mother-in-law, sister-in-law, brother-in-law, son-in-law, daughter-in-law, stepfather, stepmother, stepson, stepdaughter, or anyone under the legal guardianship of an administrator or school director, or the spouse of an administrator or school director.)

Are there any experiences, skills or qualifications that you feel would be especially useful in your work for the school district? _____

If yes, describe: _____

Do you have any physical handicaps that would prevent you from performing specific kinds of work? _____

EDUCATIONAL BACKGROUND

TYPE OF SCHOOL	NAME ADDRESS	DATES ATTENDED	DATE GRADUATED	COURSE/MAJOR
Grade				
High School				
College				
Post Graduate				
Business/Trade				
Other				

MILITARY SERVICE RECORD – Have you served in the armed forces? _____

What Branch _____

Dates of Duty: Rank at Discharge _____

What were your duties in the Service? _____

PRIOR WORK HISTORY: (LIST PRESENT OR LAST EMPLOYER FIRST)

FORMER EMPLOYERS(S)	NAME/ ADDRESS	SUPERVISOR NAME / TITLE	TYPE OF WORK	REASON FOR LEAVING
From:				
To:				
From:				
To:				
From:				
To:				

May we contact the employers listed above? _____ If not, indicate the ones that you do not wish contacted and why.

PERSONAL REFERENCES (Exclude former employers or relatives)

NAME AND OCCUPATION	ADDRESS	PHONE NUMBER

Please use additional paper to add any other information or elaborate on any questions asked to describe your full qualifications.

PLEASE READ CAREFULLY: Applicant's Certification and Agreement

I hereby certify that the fact set forth in this completed employment application is true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal or employment history through any investigative procedure of your choice.

Signature of Applicant

Deer Lakes School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex and handicap in its activities, programs or employment practices as required by Title VI, Title IX and Section 504.

For information regarding civil rights or grievance procedures, contact Dr. Janell Logue-Belden, Title IX Coordinator, or Mrs. Lindsay McGaughey, Section 504 Coordinator, at 19 East Union Road, Cheswick, PA 15024 (Phone: 724-265-5300.) For information regarding services, activities and facilities that are accessible to and usable by handicapped persons, contact Mrs. Lindsay McGaughey, Support Programs Coordinator (Phone: 724-265-5300.)

Dr. Janell Logue-Belden, Superintendent