

## FBI-Clearances:

Employee of the District-1KG6XN.

Volunteer to the District-1KG6ZJ.

### FBI FINGERPRINT CLEARANCE

Effective November 28, 2017 the PDE has changed vendors for FBI fingerprint clearance processing from Cogent to IDEMIA.  
<https://uenroll.identogo.com>

Cost is \$23.85

Registration is required in order to have fingerprints taken.

1. Go to IDEMIA's website:

<https://uenroll.identogo.com>

2. Enter Service Code -Choose from above

3. Press Continue

4. Select Schedule or Manager Appointment

5. Enter Name, Birthdate, Email, and Phone number

6. Create a Security Question and Answer (notate for future reference)

7. Enter Citizenship Information

8. Enter answers to Personal Questions

9. Enter Personal Information

10. Enter the Address

11. Choose the Document that you will bring with you for ID

12. Select the Location

(To use the Westmoreland Intermediate Unit, search for a specialized provider by putting in SP-EquityDR, then searching, bringing up the WIU, and then checking the box for walk-ins. The WIU will take walk-ins Mon-Fri from 9-3 but will not show up unless you search for them specifically.

13. Schedule an Appointment

14. Submit the Registration

15. Print Confirmation

16. Payment is processed when prints are taken

17. Provide UEID to the employer once prints have been processed